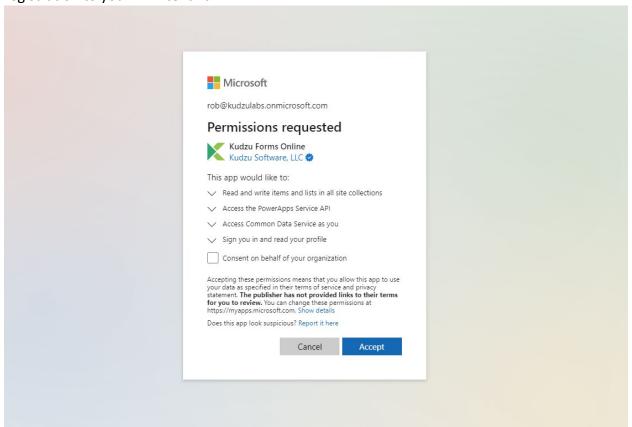
Getting started with Kudzu

While Kudzu's Azure App Registration doesn't require any permissions that need Administrator Consent, some organizations opt to block users without Administrator permissions from using 3rd party applications without Administrator Consent. If your organization requires Administrator Consent for any 3rd party application, you will need to enlist the help of an AAD Administrator before you will be able to access Kudzu yourself.

AAD Administrator needed for consent

Request that an AAD Administrator in your organization complete these steps:

- 1. Navigate to https://app.kudzusoftware.com/account/appregister to start the registration process.
- 2. Login with your Microsoft Work of School account by clicking Sign in with Microsoft
- 3. You will be prompted to provide consent on behalf of your organization to add the Kudzu application registration to your AAD tenant

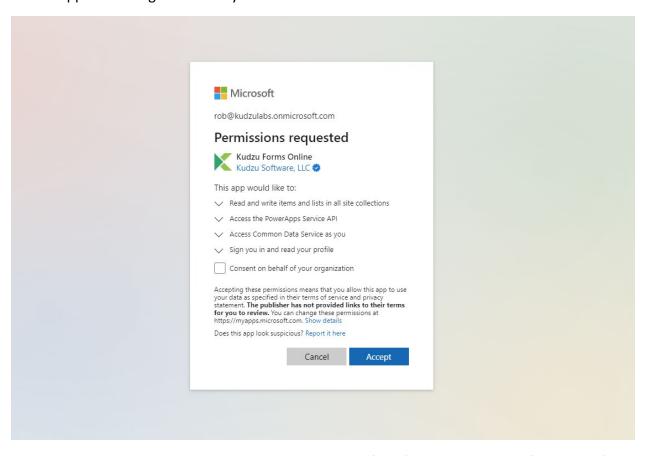


AAD Administrator consent completed, not required, or I'm an AAD Administrator

- 1. Navigate to https://app.kudzusoftware.com
- 2. You can login with your Microsoft Work of School account by clicking #Sign in with Microsoft



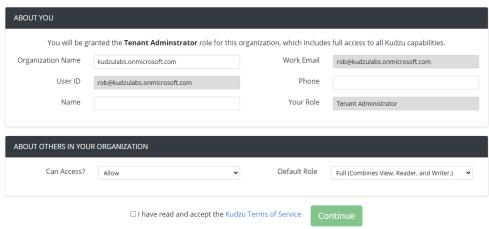
3. If not previously completed by an AAD Administrator, you will be prompted to provide consent for yourself or on behalf of your organization (if you are an AAD Administrator) to add the Kudzu application registration to your AAD tenant.



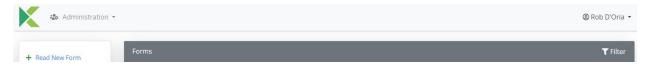
- 4. You will then be prompted to provide additional profile information and set default access for additional users.
 - a. NOTE: Name and Phone are optional fields.

- 5. Review and accept Kudzu Terms of Service.
- 6. Click Continue.





- 7. Your Kudzu tenant will be created, and you will arrive at the home page. On your initial logins you will be presented with the **Welcome** message in our **Quick-Start Guide**.
 - a. NOTE: the **Quick-Start Guide** can be accessed on demand by clicking the **Profile** Icon on the upper right-hand side of the page and clicking **Help**.



- 8. You will find information in the Quick-Start Guide that will help you setup connections and get you started reading and writing forms.
- 9. Make sure to check out the article on obtaining support through the in-app experience.

